

Keveja Thomas

Learning & Systems Integration Specialist — Program Delivery & Operational Support

Atlanta, GA / (773) 999-3109 / keveja.thomas@achs.edu / stopsendingresumes.com/profile/keveja-thomas

TRACK RECORD

Federal Grant Evaluator

2024 – PRESENT

U.S. Department of Housing & Urban Development

- Evaluate a high-volume national portfolio of complex program submissions representing nearly **\$100M in federal investments**.
- Apply analytical precision and regulatory expertise to drive measurable funding outcomes across **200+ communities**.
- Assess organizational compliance frameworks and deliver performance recommendations aligned with State of Georgia and HUD regulatory mandates.
- Track grant application status, funding allocations, and compliance metrics across multiple federal programs.

Director of Programs

2023 – 2024

State of the Mind Institute

- Delivered **enterprise-wide training programs** — sensitivity, compliance, and leadership development curricula for staff, junior personnel, boards, and partner organizations.
- Institutionalized company-wide operational policies, codes of conduct, and employee governance frameworks.
- Cultivated **C-suite and legislative partnerships** with state representatives, agency directors, and community stakeholders across health, technology, education, and financial literacy sectors.

Youth Homelessness Specialist

2023

Georgia Department of Community Affairs

- Engineered and launched statewide HUD Round 6 YHDP initiatives, mobilizing **\$11M+ in federal investment** with measurable impact across **100+ Georgia communities**.
- Trained the statewide Youth Action Board — overseeing grant compliance, CQI implementation, and multi-agency performance accountability.
- Developed and deployed training materials, technical guidance, and compliance documentation for grantee organizations and HUD, ICF, and TCU partners.
- Managed grant application data and analytics using Excel and grant management systems.

EXECUTIVE PROFILE

Operational leader and enterprise trainer with a proven ability to architect, execute, and scale workforce development initiatives across federal, state, and community ecosystems — in-person, remote, and hybrid.

\$100M

FEDERAL PORTFOLIO EVALUATED

\$11M+

INVESTMENT MOBILIZED
STATEWIDE

200+

COMMUNITIES REACHED

CAPABILITIES

Instructional Design

Cross-Functional Coordination

Systems Analysis

Process Improvement

Leadership Engagement

Hybrid Workforce Development

Performance Tracking

Outcome Evaluation

Data Analytics

Grant Management Systems

Microsoft Excel

EDUCATION

American College of Healthcare Sciences

Doctor of Science — expected 2027

Louisiana State University

Master of Science

Alabama State University

Bachelor of Arts